

Contact data:



Information on our current contact data (telephone number, email addresses) as well as on our office hours and contact persons can be found on our homepage:

www.jobcenter-rhein-berg.de

Editor:

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Information for Refugees

Your signpost for matters concerning cash benefits and integration into vocational training and work

Processing Stage 1: Service bureau



This is where you register. Your personal data are registered and you obtain appointments for the stages 2 and 3.

Please bring your **identification documents** or your **proof of residence** along with you.

Processing Stage 2: Application Registration



This is where you apply for cash benefits.

Please bring your **identification documents** or your **proof of residence** along with you.

.Additionally required documents:

- Bank data and, if applicable, account statements of the last three months
- Proof of accommodation costs
- Health insurance confirmation of membership
- Evidence of enrollment for children older than 15 years of age

Processing Stage 3: Integration Point



This is where you achieve support in matters of language issues, vocational training and work.

Please bring your **identification documents** or your **proof of residence** along with you as well as your **obligation to attend a language course** and **school certificates, diplomas** or **certificates of employment** from your home country – if available.

Additionally required documents:

- Registration Certificate
- Curriculum vitae
- Driver Licence